

**PART I:**  
**ELECTRONIC FILING AND SERVICE**

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**A. Mandatory Electronic Filing and VISCEFS Registration**

Effective November 2, 2011, “Papers required or permitted to be filed in the Supreme Court shall be conventionally or electronically filed with the Clerk of the Supreme Court in accordance with Rules 15(f) and 40.3.” V.I.S.CT.R. 15(b). Pursuant to the Rules of Appellate Procedure,

For all appeals and original proceedings in the Supreme Court, parties represented by an attorney must e-file all briefs, motions, petitions, and other documents electronically in accordance with the procedures of these Rules unless an exemption has been obtained pursuant to Rule 40.2(a)(3) or the Supreme Court has ordered that e-filing be disallowed in a particular case.

V.I.S.CT.R. 40.2(a)(1) (emphasis added). In addition, “[p]arties proceeding *pro se* who are not members of the Virgin Islands Bar may, but are not required to, e-file documents.” V.I.S.CT.R. 40.2(a)(2).

For purposes of the Rules of Appellate Procedure, a “Filing User” is “an attorney or other authorized person who has properly registered with the VISCEFS system as set forth in Rule 40.2.” V.I.S.CT.R. 40.1(12). Importantly, “all attorneys regularly or specially admitted to practice before the Supreme Court, as well as all applicants for regular admission, are required to register as Filing Users of the Supreme Court’s VISCEFS system,” even if they do not have a

**Frequently Asked Questions**

**Q:** *I am not an appellate attorney and only practice in the Superior Court. Why is the Supreme Court requiring me to register as a Filing User?*

**A:** Pursuant to the amended Supreme Court Rule 4, a notice of appeal will be filed in the Supreme Court rather than the Superior Court, and the other parties to the Superior Court action will be electronically served through VISCEFS. Even if another attorney in your department or firm handles all appeals, you must register as a Filing User in order to be informed if another party has filed an appeal in one of your cases.

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**Q:** *Alright, but I am a transactional attorney who never appears in court. Why do I have to register?*

**A:** Electronic filing is mandatory not just in appeals, but in original proceedings in the Supreme Court. “Original proceedings” is a broad term that encompasses pretty much anything that is handled by the Supreme Court, including all bar admissions matters. For example, effective November 2, 2011, all requests for a certificate of good standing, motions for extension of time to complete continuing legal education requirements, and similar bar governance documents must be electronically filed through VISCEFS.

case pending before the Supreme Court. V.I.S.CT.R. 40.2(b)(1).

## B. Registration as a Filing User

To begin the process of registering as a Filing User, you must visit the Supreme Court's website at [www.visupremecourt.org](http://www.visupremecourt.org) and click on the "Supreme Court Electronic Docket" link on the left sidebar, as highlighted below.

The screenshot shows the homepage of the Supreme Court of the United States Virgin Islands. The header includes the court's name and the motto "United in Pride and Hope". A navigation menu on the left lists various services, with "Supreme Court Electronic Docket" highlighted in a red box. The main content area contains a welcome message and three columns of news and opinions.

**Supreme Court News**

- [\\*Committee of Bar Examiners Releases July 2011 Bar Examination Results](#)  
The Virgin Islands Committee of Bar Examiners release the results of the July 2011 Virgin Islands Bar Examination.
- [\\*Promulgation Order No. 2011-0002](#)  
The Supreme Court of the Virgin Islands enters Promulgation Order

**Recent Opinions**

- [\\*Published Opinions](#)  
S. Ct. Civ. No. 2010-0046, The Honorable Leon A. Kendall v. The Daily News Publishing Co.
- [\\*Unpublished Opinions](#)  
S. Ct. Civ. No. 2011-0067, George R. Simpson vs. Myrna Golden

**Information / Reports**

- The 2010 Annual Report of the Court System and Judiciary of the U.S. Virgin Islands is now available. [Click here to download the Annual Report.](#)
- The June 2010 Strategic Plan of the Supreme Court of the Virgin Islands is now available. [Click here to download the Strategic Plan.](#)

After November 2, 2011, you will be able to follow a link to access VIACMS from that page. The VIACMS interface will be virtually identical to the "Public Access" that is presently available, with some minor differences. Among these differences is the presence of a "Login" link in the far right corner, as highlighted below.

The screenshot shows the search interface of the Virgin Islands Appellate Case Management System (VIACMS). The header includes the system name and a "Login" link highlighted in a red box. The search area contains various filters and a search button.

**Search for Case**

Search: Case No.: S. Ct. [ ] No. [ ] Case Title Contains: [ ]

Class: [ ] Status: [ ]

Type: [ ] Filed Date: From: [ ] To: [ ]

Subtype: [ ] Exclude Closed:

Clear Search

Once on the "Login" screen, Filing Users will be able to login to VISCEFS by typing in their username and password. However, individuals who have not yet registered as Filing Users can begin the registration process by clicking on the "Become an E-File User" link on the very bottom of the page, as highlighted below.

**Supreme Court of the Virgin Islands**  
**C-Track E-Filing**  
 Version 2.0

**Login**

Username:   
 Password:

[Forgot Password?](#)  
[Become an E-File user](#)

The next screen will require the prospective Filing User to fill out the form shown below.

**E-Filing - Request Access**

Members of the Virgin Islands Bar may e-file, along with pro se parties, and pro hac vice attorneys. Please enter your information below to begin the process. Your username must not already be in use by someone else in the E-Filing system. You will be notified by the Clerk if you have been accepted to e-file.

First Name:\*   
 Middle Name/Initial:   
 Last Name:\*   
 Username:\*   
 Password:\*   
 Confirm Password:\*   
 Access Type:\*   
 E-Mail:\*   
 Confirm E-Mail:\*   
 Phone Number:   
 Foreign Address:   
 Address Line 1:   
 Address Line 2:   
 City:   
 State:   
 Zip Code:   
 Comments:

I agree to the [terms and conditions](#) of the use of this website.

The information requested on this form is the same information required by Supreme Court Rule 40.2(b)(5): “the registrant’s name, bar number (if any attorney, one or more email addresses for service of process, one or more telephone numbers and, if available, a fax number.” In addition, the registrant will be required to consent to the terms and conditions that govern the VISCEFS system—including consent to electronic service—which mirror the provisions of Supreme Court Rule 40.2(c). The full terms and conditions are reprinted below.

**TERMS AND CONDITIONS FOR USERS OF VIRGIN ISLANDS SUPREME COURT E-FILING**

I certify:

1. I have reviewed and will abide by Supreme Court Rule 40, which governs filing of documents through VISCEFS;
2. I have reviewed and will abide by all of the requirements found in the Electronic Filing Administrative Policies and Procedures prepared by the Clerk of the Supreme Court;
3. That I will abide by the requirements of Supreme Court Rule 40 and the Electronic Filing Administrative Policies and Procedures regarding registration, change of contact information, and consent to electronic service;
4. That I will abide by all of the electronic and conventional service requirements set forth in Supreme Court Rules 15 and 40;
5. That all required redactions pursuant to Supreme Court Rule 15(c) have been made to any document submitted for electronic filing, and that I understand that failure to make the required redactions may result in rejection of the document or other sanctions;
6. That any document submitted for electronic filing has been scanned for viruses, and is virus free; and
7. I understand that technical failures caused by my own hardware, software, or phone lines will not generally excuse an untimely filing.

Close

Pursuant to Supreme Court Rule 40.2(b)(5), “[a]dditional registration requirements may be defined by the Supreme Court and may include training as a prerequisite to registration as a Filing User.” In lieu of mandating formal training, the Supreme Court will require that all Filing Users take and pass a thirty-question multiple-choice exam, which will test basic knowledge of the procedures set forth in the Rules of Appellate Procedure that relate to electronic filing and service, with a particular emphasis on Supreme Court Rule 40. The exam is delivered online, and is open book with no set time limit. To obtain a passing grade, a registrant must answer at least 24 questions correctly (for a score of 80%).

**E-Filing Test Introduction**

You must take and pass this test with 80% correct answers before being approved to e-file with the Supreme Court of the Virgin Islands.

The test consists of multiple-choice or true/false questions. Please navigate from question to question by using the "Previous" and "Next" buttons, not the "Back" and "Forward" buttons on your browser. At any time during the test, you may print out the questions and your answers by clicking on the "Print Answers" link on the screen.

At the end of the test, you will receive a score and you may print off the scored questions and your answers. If you do not score 80% the first time, you may retake the test until you pass.

Good luck!

Begin the Test

Question #1 of 30 [Print Answers]

[question redacted]

- a) True
- b) False

Save Next

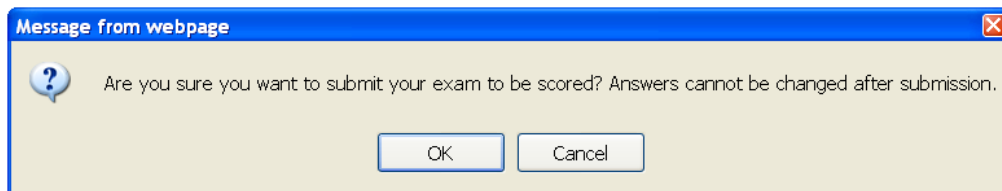
After completing the thirtieth question, the registrant will be prompted to confirm whether or not the answers should be submitted:

Question #30 of 30 [Print Answers]

[question redacted]

- a) True
- b) False

Previous Save Submit Answers



If the registrant clicks “OK,” the following page will display the results of the test, and notify the registrant that the Clerk of the Supreme Court will review the application and notify him or her if it is accepted or rejected.

E-Filing Test Results	
<b>Name:</b>	Anthony Ciolli
<b>Username:</b>	aciollitest
<b>Number of Questions:</b>	30
<b>Number of Correct Answers:</b>	29
<b>Score:</b>	97%
<b>Result:</b>	<b>Passed</b>
Your request for access has been successfully submitted to the Supreme Court of the Virgin Islands. You will receive notification via e-mail of the acceptance or rejection of this request from the Clerk's Office.	
Click <a href="#">here</a> to log out and return to the Supreme Court Electronic Docket.	
<a href="#">Print Answers</a>	

Once the Clerk of the Supreme Court reviews the registrant’s application, an email is automatically generated to let the registrant know if he or she was accepted or rejected as a Filing User.

### Frequently Asked Questions

**Q:** *Why does the Clerk of the Supreme Court need to accept or reject my application?*

**A:** The Clerk reviews every application for many reasons, including verifying that the information required by Supreme Court Rule 40.2(b)(5) has been provided and is accurate. In addition, the Clerk must ensure that the registrant has signed up as the correct category of Filing User (e.g. verify that the registrant is or is not a member of the Virgin Islands Bar), and make sure that the individual has not previously registered as a Filing User.

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**Q:** *Can I electronically file something while the Clerk of the Supreme Court is reviewing my application?*

**A: No!** Until your application as a Filing User is accepted, you may not electronically file any documents with the Supreme Court. Filing User applications will generally be reviewed only during normal business hours, so it is very strongly advised that all members of the Virgin Islands Bar submit their applications at the earliest possible opportunity, instead of waiting to register until the need arises.

### **C. Exemption from Mandatory Electronic Filing and Service**

Pursuant to Supreme Court Rule 40.2(a)(3), “the Clerk of the Supreme Court may, upon motion showing extraordinary circumstances, exempt an attorney from mandatory electronic filing or registration as a Filing User, either for purposes of a particular document or for an entire case.” In addition, Rule 40.2(a)(3) authorizes an attorney to initiate an original proceeding in order to be excused from mandatory electronic filing in all cases.

### Frequently Asked Questions

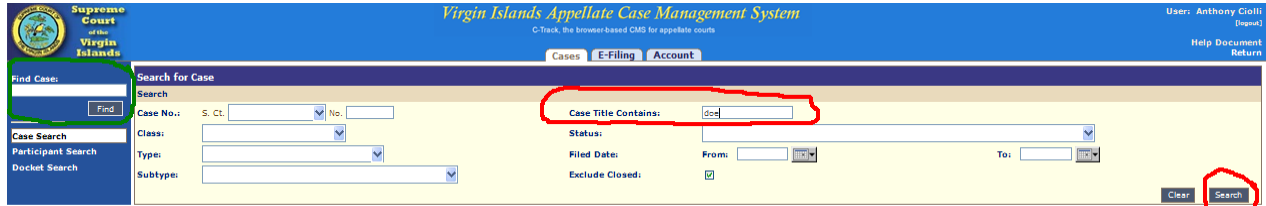
**Q:** *Is it possible to obtain an exemption from electronic filing in all cases, but still receive electronic service of documents through VISCEFS?*

**A:** No. If a particular attorney obtains an exemption from mandatory electronic filing in all cases, the attorney will not receive the benefits of electronic service of documents through the VISCEFS system.

### **D. Electronic Filing and Service in an Existing Case**

To electronically file a document in an existing case, an attorney, after having been approved as a Filing User by the Clerk of the Supreme Court, must login to VISCEFS with his or her username and password. Once logged in, the Filing User will need to locate the case in

which he or she wishes to electronically file a document. The easiest method of doing this is to either type a portion of the case name in the “Full Title” field in the “Search for a Case” table and then click “Search,” or type the case number in the “Find Case” field on the left sidebar and then click “Find”:



Once the Filing User accesses the case, he or she will be able to electronically file a document by clicking on the “E-File on this case” link, as shown below:

**Case Information: S. Ct. Crim. No. 2011-0086**

<b>Short Title:</b>	Doe v. People	<b>Classification:</b>	Appeal By Right - Criminal - Felony
<b>Orig. Court:</b>	Super. Ct. Crim. No. 999/2011 (STT)	<b>Status:</b>	Docketing Letter Issued
<b>Panel:</b>	Rhys S. Hodge, Maria M. Cabret, Ive Arlington Swan	<b>Status Date:</b>	09/26/2011

**Filed Date:** 09/26/2011

**Argued/ Considered:**

**Mandate:**

**Reinstated:**

**Disposition:**

**Decision Form:**

**- Party Information**

Role	Party Name	Attorney(s)
Appellant	John Doe	Gaylin Vogel
Appellee	People of the Virgin Islands	Sabrina Joy Cohen

[E-File on this case](#)

**Docket Entries**

Display:

Filed Date	Docket Entry Type/Subtype	Description
09/26/2011	Letter - Docketing Letter	Docketing Order issued to Attorney Gaylin Vogel on behalf of Appellant John Doe
09/26/2011	Initiating Document - Notice of Appeal	Notice of Appeal

In the particular example shown above, the Filing User is not among the attorneys who are representing the parties in the Supreme Court proceeding. Therefore, the only document this Filing User will be able to file in this case is a Notice of Appearance on behalf of one of the parties:

**Virgin Islands Appellate Case Management System**

User: Anthony Ciolli [logout]

C-Track, the browser-based CMS for appellate courts

[Cases](#) [E-Filing](#) [Account](#) [Help Document](#) [Return](#)

**Case Information: S. Ct. Crim. No. 2011-0086**

<b>Short Title:</b>	Doe v. People	<b>Classification:</b>	Appeal By Right - Criminal - Felony
<b>Orig. Court:</b>	Super. Ct. Crim. No. 999/2011 (STT)	<b>Status:</b>	Docketing Letter Issued

**Create E-Filing**

**Type:\*** Notice

**Subtype:\*** Notice of Appearance

**Filed by on Behalf of: ^**  
 Vogel, Gaylin, Attorney: o/b/o Doe, John  
 Cohen, Sabrina Joy, Attorney: o/b/o People of the Virgin Islands

**Filed by Other: ^ (if not in Filed By)**

**Comments:**

After clicking on “Continue,” the Filing User will be taken to a screen in which he or she will be prompted to upload the document. A document may only be up to 25 megabytes in size, but a Filing User is permitted to upload multiple documents as part of a single filing by clicking on the “Attach Another Document” link.

**Virgin Islands Appellate Case Management System**  
C-Track, the browser-based CMS for appellate courts

User: Anthony Ciolli [logout]  
Help Document Return

Cases E-Filing Account

**Case Information: S. Ct. Crim. No. 2011-0086**

<b>Short Title:</b>	Doe v. People	<b>Classification:</b>	Appeal By Right - Criminal - Felony
<b>Orig. Court:</b>	Super. Ct. Crim. No. 999/2011 (STT)	<b>Status:</b>	Docketing Letter Issued

**Upload Document**

The maximum upload size for a single document is 25 MB. Break up a large document into several small documents or scan in black & white to reduce file sizes.

**Document Name:\***  **Comments:**

The Filing User will then be informed which of the parties to the case have registered as Filing Users (and thus will receive electronic service through VISCEFS) and which must be served conventionally by the Filing User. If conventional service is required, the Filing User will be required to explain how service will be effectuated.

**Virgin Islands Appellate Case Management System**  
C-Track, the browser-based CMS for appellate courts

User: Anthony Ciolli [logout]  
Help Document Return

Cases E-Filing Account

**Case Information: S. Ct. Crim. No. 2011-0086**

<b>Short Title:</b>	Doe v. People	<b>Classification:</b>	Appeal By Right - Criminal - Felony
<b>Orig. Court:</b>	Super. Ct. Crim. No. 999/2011 (STT)	<b>Status:</b>	Docketing Letter Issued

**Review/Edit Service List**

The following parties will be served electronically:  
No records were found.

The following parties must be served by conventional means:

Sabrina Joy Cohen, Esq. Post Office Box 7216 St. Thomas VI 00801	Attorney • People of the Virgin Islands: Appellee	<b>Service Type:*</b>	Hand Delivered
		<b>Service Date:*</b>	09/26/2011
Gaylin Vogel, Esq. Law Offices of Hodge and Francois No. 1340 Estate Taarneberg St. Thomas VI 00802	Attorney • Doe, John: Appellant	<b>Service Type:*</b>	Other
		<b>Service Date:*</b>	09/26/2011

## Frequently Asked Questions

**Q:** *Since I am inputting service information into VISCEFS when I electronically file a document, do I still need to include a certificate of service with my filings?*

**A:** Yes. Pursuant to Supreme Court Rule 15(d), a certificate of service must be included as part of all documents, even if the document has been electronically filed.

Finally, the Filing User will be given the option to review the document and the other information he or she inputs into the system, will be required to review and agree to the terms of service, and be prompted to either save the document as a draft or to file it with the Supreme Court.

<b>Case Information: S. Ct. Crim. No. 2011-0086</b>			
<b>Short Title:</b>	Doe v. People	<b>Classification:</b>	Appeal By Right - Criminal - Felony
<b>Orig. Court:</b>	Super. Ct. Crim. No. 999/2011 (STT)	<b>Status:</b>	Docketing Letter Issued

<b>Edit E-Filing</b> <span style="float: right;"><a href="#">Edit</a></span>	
<b>Type:</b>	Notice
<b>Subtype:</b>	Notice of Appearance
<b>Filed by on Behalf of:</b>	Cohen, Sabrina Joy, Attorney: o/b/o People of the Virgin Islands
<b>Comments:</b>	
<b>Submission Information</b>	
<b>Confirmation No.:</b>	
<b>Submission Date/Time:</b>	
<b>Status:</b>	Draft
<b>Clerk's Comments:</b>	

<b>Documents</b> <span style="float: right;"><a href="#">Add Document</a></span>			
Date	Document Name	Status	Comments
09/26/2011	Notice - Notice of Appearance	Pending Submission	<a href="#">Edit</a> <a href="#">Remove</a>

<b>Service List</b> <span style="float: right;"><a href="#">Edit</a></span>	
<b>The following parties will be served electronically:</b>	
No records were found.	
<b>The following parties must be served by conventional means:</b>	
Sabrina Joy Cohen, Esq. Post Office Box 7216 St. Thomas VI 00801	Attorney • People of the Virgin Islands: Appellee
Gaylin Vogel, Esq. Law Offices of Hodge and Francois No. 1340 Estate Taarneberg St. Thomas VI 00802	Attorney • Doe, John: Appellant
	Service Type: Hand Delivered Service Date: 09/26/2011
	Service Type: Other Service Date: 09/26/2011

TERMS AND CONDITIONS FOR USERS OF VIRGIN ISLANDS SUPREME COURT E-FILING

I certify:

- I have reviewed and will abide by Supreme Court Rule 40, which governs filing of documents through VISCEFS;

I agree

If the document is submitted to the Supreme Court, a notice will be emailed to you and to all other Filing Users involved in that particular case.

<b>Case Information: S. Ct. Crim. No. 2011-0086</b>			
<b>Short Title:</b>	Doe v. People	<b>Classification:</b>	Appeal By Right - Criminal - Felony
<b>Orig. Court:</b>	Super. Ct. Crim. No. 999/2011 (STT)	<b>Status:</b>	Docketing Letter Issued

Your e-filing has been successfully submitted to the Virgin Islands Supreme Court and your submitted document(s) emailed to those who receive electronic service. You will receive notification of the acceptance or rejection of this document from the Clerk's Office.

<b>E-Filing Information</b>	
<b>Document Type/Subtype:</b>	Notice - Notice of Appearance
<b>Confirmation No.:</b>	7
<b>Submission Date:</b>	09/26/2011
<b>Submission Time:</b>	7:12 PM
<b>Status:</b>	Submitted

Please [print](#) this page for your records.

Once the document is reviewed and accepted by the Clerk's Office, VISCEFS will generate another email notice notifying you and the other Filing Users as to whether the document was accepted, accepted with conditions, or rejected. If the document is accepted, it will immediately appear on the docket, and be deemed filed on the date of the first electronic submission; however, if a document is accepted with conditions, the Clerk's Office reserves the right to reject the document at a later date if any of the noted deficiencies are not timely cured. If a document

is rejected, it will not appear on the docket at all, but the emailed notice will explain why the document was rejected and what can be done to ensure that it is subsequently accepted. *See* V.I.S.C.T.R. 40.3(i).

### Frequently Asked Questions

**Q:** *If there are problems with my e-filed document, what might cause the Clerk of the Supreme Court to outright reject it instead of conditionally accepting it?*

**A:** Outright rejection of a document that has been electronically filed should be a very rare occurrence, and will likely only occur if the deficiencies with the document are so severe that it would be inappropriate for the document to appear on the docket at all. Although far from exhaustive, the following table illustrates some of the situations where conditional acceptance or rejection may occur:

#### Conditional Acceptance

- The document does not contain an electronic signature or is otherwise not properly signed. *See* V.I.S.C.T.R. 40.4.
- The document itself does not contain a certificate of service, or the certificate of service is deficient. *See* V.I.S.C.T.R. 15(d).
- The document contains other purely technical defects that can be easily remedied by filing a second document that contains the missing materials or information.

#### Rejection

- The Filing User attempted to file the document in the wrong case, or obviously uploaded the wrong document.
- The document is among the types of documents that cannot be e-filed (e.g. an *ex parte* motion, a motion to file a document under seal).
- The Filing User has submitted two completely unrelated documents as part of the same docket entry. *See* V.I.S.C.T.R. 40.3(d).
- The document clearly contains financial account numbers or other sensitive information that the Filing User was obviously required to redact. *See* V.I.S.C.T.R. 15(c).
- The document is not in PDF format or conversion to PDF format failed.

\*\*\*

**Q:** *Does acceptance of an electronically filed document by the Clerk's Office mean that the document cannot be rejected for other reasons?*

**A:** No. In the e-filing context, "acceptance" simply means that the filing has been docketed by the Clerk of the Supreme Court as part of a case. To analogize, having a document "accepted" after it is e-filed is equivalent to having a deputy clerk at the front counter stamp the document and put it in the case file. If there are other problems with the document (for example, it was not timely filed) it may still be rejected through a court order signed by the Clerk or a justice.

If the document was a Notice of Appearance and it has been accepted, the Clerk's Office will add the Filing User to the case, and the Filing User will then have the ability to file other types of documents on behalf of that party.

### Frequently Asked Questions

**Q:** *I want to file a motion, but I have not filed my Notice of Appearance yet. Can I file both at the same time?*

**A:** No. As explained above, an attorney who is not yet associated with a case can only file a Notice of Appearance, and will be permitted to file other documents only once that Notice of Appearance is accepted by the Clerk. Pursuant to Supreme Court Rule 40.4(d), a Notice of Appearance and an unrelated motion cannot be filed simultaneously under the same docket entry. Accordingly, an attorney should file his or her Notice of Appearance at the earliest possible time, so that the attorney will be permitted to file other documents when the need arises without encountering any additional delays.

### E. Initiating a New Case Through VISCEFS

To electronically file a notice of appeal, petition for writ of mandamus, request for a certificate of good standing, or any other document that would initiate a new case in the Supreme Court, a Filing User must login to VISCEFS, click on the "E-Filing" tab on the top of the page, and then click on the "New Case Filing" link on the left sidebar.

Status	Description	Count
Draft	E-Filings created but not sent to Court	0
Pending	Court has received E-Filings but has not approved	0
Rejected	Court rejected E-Filings	0
Approved	Court accepted E-Filings	1

On the following screen, the Filing User will be select what type of initiating document is being filed, indicate what fee must be paid, and (if necessary) state whether the Filing User believes the fee should be waived.

**Create E-Filing on New Case**

Type: \* Initiating Document

Subtype: \* Notice of Appeal

Choose Fee Type(s): ^ Docketing Fee - \$105.00 Add

No Fee Reason: ^ In Forma Pauperis

Comments:

Continue

On the following screens, the Filing User will have the opportunity to upload the document, review the information that was submitted, and submit it to the Supreme Court for review by the Clerk's Office. Upon acceptance, the Clerk of the Supreme Court will issue a Docketing Order and notify the Clerk of the Superior Court.

**Upload Document**

The maximum upload size for a single document is 25 MB. Break up a large document into several small documents or scan in black & white to reduce file sizes.

**Document Name:**  **Comments:**

C:\Documents and Settings\ancid

[Attach Another Document](#)

**Edit E-Filing** [Edit](#)

**Type:** Initiating Document  
**Subtype:** Notice of Appeal  
**No Fee Reason:** In Forma Pauperis  
**Comments:**

**Submission Information**

**Confirmation No.:**  
**Submission Date/Time:**  
**Status:** Draft  
**Clerk's Comments:**

Documents				<a href="#">Add Document</a>
Date	Document Name	Status	Comments	
09/27/2011	Initiating Document - Notice of Appeal	Pending Submission		<a href="#">Edit</a> <a href="#">Remove</a>

TERMS AND CONDITIONS FOR USERS OF VIRGIN ISLANDS SUPREME COURT E-FILING

I certify:

1. I have reviewed and will abide by Supreme Court Rule 40, which governs filing of documents through VISCEFS;

I agree

Your e-filing has been successfully submitted to the Virgin Islands Supreme Court and your submitted document(s) emailed to those who receive electronic service. You will receive notification of the acceptance or rejection of this document from the Clerk's Office.

**E-Filing Information**

**Document Type/Subtype:** Initiating Document - Notice of Appeal  
**Confirmation No.:** 9  
**Submission Date:** 09/27/2011  
**Submission Time:** 9:33 AM  
**Status:** Submitted

Please [print](#) this page for your records.

## There's More...

- Required paper copies of certain e-filed documents (V.I.S.C.T.R. 40.3(h))
- Electronic notice of entry of court-issued documents (V.I.S.C.T.R. 40.3(l))
- Technical failures caused by technology (V.I.S.C.T.R. 40.5)
- Public Access to case files (V.I.S.C.T.R. 40.6)

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